

Report of the Authority	Year	Start Date	End Date	Number of Employees	Number of Hours	Number of Hours of Paid Leave	Number of Hours of Unpaid Leave	Number of Hours of Other Leave	Number of Hours of Total Leave	Number of Hours of Total Leave (including other leave)
Annual Report 2018	2018	1/1/2018	31/12/2018	100	2000	1000	1000	0	2000	2000
Annual Report 2019	2019	1/1/2019	31/12/2019	100	2000	1000	1000	0	2000	2000
Annual Report 2020	2020	1/1/2020	31/12/2020	100	2000	1000	1000	0	2000	2000
Annual Report 2021	2021	1/1/2021	31/12/2021	100	2000	1000	1000	0	2000	2000
Annual Report 2022	2022	1/1/2022	31/12/2022	100	2000	1000	1000	0	2000	2000
Annual Report 2023	2023	1/1/2023	31/12/2023	100	2000	1000	1000	0	2000	2000
Annual Report 2024	2024	1/1/2024	31/12/2024	100	2000	1000	1000	0	2000	2000
Annual Report 2025	2025	1/1/2025	31/12/2025	100	2000	1000	1000	0	2000	2000
Annual Report 2026	2026	1/1/2026	31/12/2026	100	2000	1000	1000	0	2000	2000
Annual Report 2027	2027	1/1/2027	31/12/2027	100	2000	1000	1000	0	2000	2000
Annual Report 2028	2028	1/1/2028	31/12/2028	100	2000	1000	1000	0	2000	2000
Annual Report 2029	2029	1/1/2029	31/12/2029	100	2000	1000	1000	0	2000	2000
Annual Report 2030	2030	1/1/2030	31/12/2030	100	2000	1000	1000	0	2000	2000
Annual Report 2031	2031	1/1/2031	31/12/2031	100	2000	1000	1000	0	2000	2000
Annual Report 2032	2032	1/1/2032	31/12/2032	100	2000	1000	1000	0	2000	2000
Annual Report 2033	2033	1/1/2033	31/12/2033	100	2000	1000	1000	0	2000	2000
Annual Report 2034	2034	1/1/2034	31/12/2034	100	2000	1000	1000	0	2000	2000
Annual Report 2035	2035	1/1/2035	31/12/2035	100	2000	1000	1000	0	2000	2000
Annual Report 2036	2036	1/1/2036	31/12/2036	100	2000	1000	1000	0	2000	2000
Annual Report 2037	2037	1/1/2037	31/12/2037	100	2000	1000	1000	0	2000	2000
Annual Report 2038	2038	1/1/2038	31/12/2038	100	2000	1000	1000	0	2000	2000
Annual Report 2039	2039	1/1/2039	31/12/2039	100	2000	1000	1000	0	2000	2000
Annual Report 2040	2040	1/1/2040	31/12/2040	100	2000	1000	1000	0	2000	2000
Annual Report 2041	2041	1/1/2041	31/12/2041	100	2000	1000	1000	0	2000	2000
Annual Report 2042	2042	1/1/2042	31/12/2042	100	2000	1000	1000	0	2000	2000
Annual Report 2043	2043	1/1/2043	31/12/2043	100	2000	1000	1000	0	2000	2000
Annual Report 2044	2044	1/1/2044	31/12/2044	100	2000	1000	1000	0	2000	2000
Annual Report 2045	2045	1/1/2045	31/12/2045	100	2000	1000	1000	0	2000	2000
Annual Report 2046	2046	1/1/2046	31/12/2046	100	2000	1000	1000	0	2000	2000
Annual Report 2047	2047	1/1/2047	31/12/2047	100	2000	1000	1000	0	2000	2000
Annual Report 2048	2048	1/1/2048	31/12/2048	100	2000	1000	1000	0	2000	2000
Annual Report 2049	2049	1/1/2049	31/12/2049	100	2000	1000	1000	0	2000	2000
Annual Report 2050	2050	1/1/2050	31/12/2050	100	2000	1000	1000	0	2000	2000

Project Name	Project Description	Start Date	End Date	Status	Project Manager	Budget	Actual Spend	Progress %	Key Deliverables	Risks
Project A	Development of a new software module for the CRM system.	2023-01-15	2023-03-31	Completed	John Doe	\$150,000	\$150,000	100%	CRM Module X	Low
Project B	Implementation of a new data analytics dashboard.	2023-02-01	2023-04-30	In Progress	Jane Smith	\$200,000	\$180,000	90%	Analytics Dashboard	Medium
Project C	Migration of the legacy database to a cloud-based solution.	2023-03-01	2023-05-31	On Hold	Mike Johnson	\$180,000	\$10,000	5%	Cloud Migration	High
Project D	Rollout of a new mobile application for field sales.	2023-04-01	2023-06-30	Planning	Sarah Lee	\$120,000	\$0	0%	Mobile App	Medium
Project E	Upgrade of the existing ERP system to the latest version.	2023-05-01	2023-08-31	Procurement	David Kim	\$300,000	\$50,000	15%	ERP Upgrade	High
Project F	Conducting a comprehensive security audit of the company's IT infrastructure.	2023-06-01	2023-06-30	Completed	Emily White	\$50,000	\$50,000	100%	Security Audit Report	Low
Project G	Development of a new reporting tool for management.	2023-07-01	2023-09-30	In Progress	Chris Brown	\$90,000	\$70,000	80%	Reporting Tool	Medium
Project H	Implementation of a new HR system to streamline recruitment.	2023-08-01	2023-10-31	On Hold	Alex Green	\$110,000	\$20,000	15%	HR System	Medium
Project I	Optimization of the company's website for better user experience.	2023-09-01	2023-11-30	Planning	Mia Black	\$70,000	\$0	0%	Website Optimization	Low
Project J	Rollout of a new internal communication platform.	2023-10-01	2023-12-31	Procurement	Noah Grey	\$60,000	\$10,000	15%	Comm. Platform	Medium
Project K	Development of a new API for integration with a third-party service.	2023-11-01	2024-01-31	On Hold	Olivia Blue	\$80,000	\$0	0%	API Development	Medium
Project L	Implementation of a new compliance training module for employees.	2023-12-01	2024-02-28	Procurement	Liam Purple	\$40,000	\$5,000	10%	Training Module	Low
Project M	Conducting a market research study for a new product line.	2024-01-01	2024-03-31	Planning	Ava Yellow	\$100,000	\$0	0%	Market Research	Medium
Project N	Development of a new CRM integration with the existing ERP system.	2024-02-01	2024-04-30	On Hold	Ethan Red	\$130,000	\$0	0%	CRM-ERP Integration	High
Project O	Implementation of a new document management system.	2024-03-01	2024-05-31	Procurement	Sophia Orange	\$90,000	\$15,000	15%	Doc. Mgmt. System	Medium
Project P	Optimization of the company's social media presence.	2024-04-01	2024-06-30	Planning	Lucas Green	\$50,000	\$0	0%	Social Media Strategy	Low
Project Q	Development of a new mobile app for customer support.	2024-05-01	2024-07-31	On Hold	Zoe Blue	\$110,000	\$0	0%	Support App	Medium
Project R	Implementation of a new data backup and recovery strategy.	2024-06-01	2024-08-31	Procurement	Leo Purple	\$70,000	\$10,000	15%	Backup Strategy	Low
Project S	Conducting a comprehensive review of the company's IT budget.	2024-07-01	2024-07-31	Completed	Aria Yellow	\$30,000	\$30,000	100%	IT Budget Review	Low
Project T	Development of a new API for integration with a third-party service.	2024-08-01	2024-10-31	On Hold	Ben Red	\$80,000	\$0	0%	API Development	Medium
Project U	Implementation of a new HR system to streamline recruitment.	2024-09-01	2024-11-30	Procurement	Chloe Orange	\$110,000	\$20,000	15%	HR System	Medium
Project V	Optimization of the company's website for better user experience.	2024-10-01	2024-12-31	Planning	Ethan Green	\$70,000	\$0	0%	Website Optimization	Low
Project W	Rollout of a new internal communication platform.	2024-11-01	2025-01-31	Procurement	Mia Blue	\$60,000	\$10,000	15%	Comm. Platform	Medium
Project X	Development of a new API for integration with a third-party service.	2024-12-01	2025-02-28	On Hold	Noah Purple	\$80,000	\$0	0%	API Development	Medium
Project Y	Implementation of a new compliance training module for employees.	2025-01-01	2025-03-31	Procurement	Olivia Yellow	\$40,000	\$5,000	10%	Training Module	Low
Project Z	Conducting a market research study for a new product line.	2025-02-01	2025-04-30	Planning	Liam Red	\$100,000	\$0	0%	Market Research	Medium

Report No.	Project Title	Year	Start Date	End Date	Status	Phase	Project Manager	Project Director	Project Lead	Project Sponsor	Project Steering Committee	Project Charter	Project Plan	Project Report	Project Status	Project Outcome
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